

# Information for Participants



## 43rd Session of the IPCC

Nairobi, Kenya, 11 – 13 April 2016

### ***I. INTRODUCTION***

The 43d session of the Intergovernmental Panel on Climate Change (IPCC) will take place in the United Nations Office at Nairobi (UNON) in Gigiri, Nairobi, from 11 to 13 April 2016. The registration of participants to the session will be open on site as of Sunday 10 April, from 14:00 to 18:00, and as of 8:00 from Monday 11 to Wednesday 13 April 2016.

More information about the session can be found at <http://www.ipcc.ch/>

## **II. VISITORS TO KENYA**

### **1. General Information**

The Republic of Kenya is located on the Eastern coast of Africa, right on the Equator. It is a land of striking landscapes, ranging from snow-capped Mount Kenya to rich farmlands, barren deserts and tropical beaches. It borders Somalia, Ethiopia and South Sudan to the North, Uganda to the West, Tanzania to the South, and the Indian Ocean to the East. Kenya's capital city is Nairobi. Other major cities are Mombasa, the main port on the Indian Ocean and Kisumu on Lake Victoria. Kenya is one of the world's most popular tourism destinations attracting millions of tourists over the past years. The country is endowed with attractive tourist sites, rich culture, striking geographical, cultural and biological diversity and landscapes ranging from beautiful beaches, to national parks and archeological sites.

### **2. Jomo Kenyatta International Airport (JKIA) in Nairobi**

Located in the Embasaki suburb 15 kilometers from Nairobi's central business district and 25 kilometers from United Nations Office at Nairobi, Gigiri.

JKIA telephone number +254 (20) 825400

### **3. Time Zone**

Kenya is GMT + 0300 hours.

### **4. Visas**

It is the delegate's own responsibility to obtain a visa for Kenya. The information provided herein acts only as guidance. A valid passport, not expiring for at least six months from date of arrival is required for entry into Kenya. A valid entry visa is also required for nationals of most countries and may be obtained in advance from the Kenyan Embassy/High Commission in your country of residence. In the absence of either, the British Embassy will generally represent Kenya in the issuance of visas. Please, note that nationals from certain countries are able to apply for their Kenyan visa online. To obtain further details, please consult the following website: <http://evisa.go.ke/evisa.html>. Please note that visas are not required by citizens of Bahamas, Barbados, Belize, Botswana, Brunei-Darussalam, Burundi, Cyprus, Dominica, Fiji, Gambia, Ghana, Grenada, Jamaica, Kiribati, Lesotho, Malawi, Malaysia (for less than 30 days stay), Maldives, Mauritius, Namibia, Nauru, Papua New Guinea, Rwanda, Samoa, San Marino, Seychelles, Sierra Leone, Singapore, South Africa ( for less than 30 days stay), Solomon Islands, Saint Lucia, Saint Kitts and Nevis, Saint Vincent and the Grenadines, Swaziland, Trinidad, Tonga, Tuvalu, Uganda, United Republic of Tanzania, Vanuatu, Zambia or Zimbabwe.

Visas can also be obtained upon arrival at Jomo Kenyatta International Airport in Nairobi. The fee is **USD50**. Nationals of the following countries require special advance visa clearance by the Kenyan authorities (as of May 2014): Afghanistan, Armenia, Azerbaijan, Cameroon, Democratic People's Republic of Korea, Iraq, Jordan, Kosovo, Lebanon, Mali, Palestine, Senegal, Somalia, Syria, Tajikistan and persons without nationality also require advance clearance.

For more information regarding visas please visit the [Kenya Immigration website](#). If you have difficulties obtaining a visa, please contact the IPCC Secretariat.

## **5. Health**

A yellow fever vaccination certificate is mandatory for travelers coming from countries where yellow fever may occur. Immunization against yellow fever is recommended for travelers from other countries. Malaria risk exists throughout the year in Kenya, though there is little risk in Nairobi and the highlands. Therefore, it is advised that you take precautions while travelling out of these areas. Any medical costs incurred during their stay in Kenya shall be borne by the meeting participants; it is therefore strongly recommended that the participants arrange for their own health insurance. (See *IV 3. Emergency Numbers* which include numbers of nearby hospitals).

## **6. Security**

UNEP, UNON and the Kenyan Authorities are working closely together in order to ensure that every security measures will be taken for the sessions. However, participants are personally responsible for their security. IPCC, UNEP or any other UN agency cannot be held responsible in case an incidence occurs. If you intend to stay in a hotel, you are advised to choose accommodation from the recommended list of hotels available at <http://www.unep.org/south-south-cooperation/gssd/hotelsinfo.aspx>

For your own safety, kindly read and follow the below listed tips:

- Avoid crowded areas such as malls.
- When walking, keep to the main roads and avoid shortcuts down back alleys and the like. However, where possible, take a taxi rather than walking.
- Never walk at night in the city center even for a short distance – always take a taxi.
- Be wary of people loitering outside hotels.
- Ignore street children and people coming up to you in the streets with hard-luck tales. They may be pickpockets or part of an elaborate scam. The best thing to do is just to walk on and ignore them.
- Do not carry large sums of money. Avoid carrying credit cards, wearing expensive jewelry, watches or the like when walking in the street.

- Do not accept food and drinks from strangers; visitors have been known to be drugged and then robbed.

## 7. Weather

Nairobi has a subtropical highland climate. At 1,795 meters (5,889 ft) above sea level, evenings may be cool, when the temperature can drop to 10°C (50°F). The sunniest and warmest part of the year is from December to March, when temperatures average the mid-twenties during the day. The mean maximum temperature for this period is 24°C (75°F).

There are two rainy seasons, but rainfall can be moderate. The cloudiest part of the year is just after the first rainy season, when, until September, conditions are usually overcast with drizzle. As Nairobi is situated close to the equator, the differences between the seasons are minimal. The seasons are referred to as the wet season and dry season. The timing of sunrise and sunset varies little throughout the year for the same reason.



## 8. Electricity

240 Volts. Note that Kenya uses the 13A 3 pin electric plug:



## 9. Official Languages

The official languages of Kenya are English and Kiswahili.

## ***10. Money and Banking***

### **Currency and exchange rate**

The official currency of the Republic of Kenya is the Kenya Shilling (KES). The current exchange rates are:

**1 US Dollar = KES 102**

**1 EUR = KES 111**

**Please note that these rates can vary with time and with the agent exchanging currency.**

Foreign currency can be changed at JKIA, banks, foreign currency exchange bureau or at hotels. Banks in major centers are open from 09.00 to 15.00 Monday to Friday and from 09.00 to 12.00 on the first and last Saturday of each month.

The following currency exchange places are available near or at the UN compound in Nairobi.

- **KCB bank** Can be found on the ground floor in the UN complex, next to the Delegates Lounge.
- **Emerald Garden** From the main gate of the United Nations, cross the road, turn right and walk about 200 m. You will find the building to your left.
- **Warwick Center** From the main gate of the United Nations, cross the road, turn left and walk about 100 m. The building will be to your right.

### **ATMs**

ATMS are available country wide with 24-hour access. Within the UNON complex there are two ATMs on the lower concourse; one next to the Kenya Commercial Bank and the other near the UNFCU (United Nations Federal Credit Union).

### **Credit cards**

Major international cards are accepted. Credit card fraud occurs in Kenya as in most other parts of the world. The usual precautions should be taken.

### **Travellers' cheques**

Travellers' cheques are accepted at most banks, foreign currency exchange bureaus, hotels and stores in major malls.

### **Tipping**

Tipping is appreciated, however, most hotels and restaurants do include a service charge.

## ***III. UNON COMPLEX***

## 1. About the UN Gigiri Compound

The Gigiri compound accommodates some 3,452 staff members (of the total 5,208 UN staff based in Kenya).

The 140-acre UN Gigiri compound is a peaceful place, offering the chance of observing local wildlife such as red duikers, squirrels, marsh mongoose, sykes monkeys and olive baboons. Easily spotted bird species include: crowned cranes, Egyptian geese, crested eagles, green pigeons and hoopoes.

A physical tour of the UNON compound may be arranged through the UNON Visitors Centre: [un.tours@unon.org](mailto:un.tours@unon.org).

More information can be found at: <http://visitors.unon.org/>

## 2. Wi-Fi

Free Wi-Fi facility will be available in the UN compound and meeting rooms. You will be given details of the Wireless Network connection when you register on-site.

## 3. Canteen Services and Restaurants

There are several caterers within the UN compound contracted to provide food and beverages for breakfast, lunch as well as snacks during coffee breaks for staff and visiting delegates. In addition, there are several restaurants and bars within walking distance from the UN complex (listed in the order of distance from the main UN gate):

- **Emerald Garden** –Thai food

Directions: From the main gate of the United Nations, cross the road, turn right and walk about 200 m. You will find the building to your left.

Website: [emeraldgarden.co.ke](http://emeraldgarden.co.ke) (Online reservation services available)

Tel: + 254 710886688 / 710887888

- **In Warwick Centre**

Directions: From the main gate of the United Nations, cross the road, turn left and walks about 100 m. The building will be to your right.

- **Four Café Bistro** – Mediterranean food

Website: <http://www.four.co.ke>

➤ Tel: + 254 721445444

- **Osteria** – Japanese and Italian food

➤ Tel: + 254 701570468

- **Mediterraneo** – Italian food

Website: <http://www.mediterraneorestaurant.co.ke/room/mediterraneo-gigiri/>

Tel: + 254 207123000

- **Java Coffee House** – Sandwiches and salads  
Directions: From the main gate turn left and walk to the end of the road. Turn left on Limuru Road. It is next to the Petrol Station on your left.  
Website: <http://www.nairobijavahouse.com/>  
Tel: +254 (0) 721425403
- **Big Square** – Burgers  
Directions: From the main gate turn left and walk to the end of the road. The restaurant is at the corner to your right.  
Website: <http://big-square.co.ke/>  
Tel: +254 (0) 707970968 / 0739464707
- **Village Market** - Food court – It is a 3 minutes taxi drive.  
Website: <http://villagemarket-kenya.com/>
- **Lord Errol** – French – It is a 5 minutes taxi drive.  
Website: <http://www.lord-erroll.com/> (Online reservation services available)  
Tel: + 254 20 7122433, 7121308, 7122302, 7122636

#### ***4. Postal/ Courier Service***

**The Post Office** is available in the UNON complex

- Open Mondays to Fridays: 08:00 to 17:00 hrs

**DHL** courier mail service, lower concourse, next to the Post Office

- Open Mondays to Fridays: 08:00 to 17:00 hrs
- Tel: +254 (20) 762 2580/2579

#### ***5. Medical Services***

The UNON Medical Clinic emergency and first aid assistance, including on-call (24-hour) ambulance services are available. On-site medical assistance is available during all meetings, conferences and events. The UNON clinic also offers general medical assistance, vaccinations and a broad range of medical services.

Location: Block F, room 117

Tel: +254 (20) 762 2267 Emergency line: +254 (20) 762 5999

Open Mondays – Thursdays: 10:00 to 12:30 hrs and 14:00 to 16:00 hrs

Friday: 08:30 to 13:30 hrs and during meeting hours.

No service is available on weekends. For assistance over the weekends please dial the 24-hour UNON control room +254 (20) 762 6666.

## **6. Travel Agencies**

For participants interested in arranging a sightseeing tour or safaris during their visit to Kenya, the following agents are available on the compound to provide assistance:

**BCD TRAVEL** (on the compound)

Tel: + 254 (20) 7622492

Email: [ummi@bcdtravel.co.ke](mailto:ummi@bcdtravel.co.ke)

**EXPRESS TRAVEL** (on the compound)

Tel: + 254 (20) 7624992

Email: [pushpak.pradhan@expresstravelgroup.co.ke](mailto:pushpak.pradhan@expresstravelgroup.co.ke)

## **IV. OTHER INFORMATION**

### **1. Accommodation in Nairobi**

Participants are kindly requested to make their own hotel reservation. The latest list of recommended hotels and guest houses in Nairobi is provided on the UNEA website:

<http://www.unep.org/south-south-cooperation/gssd/hotelsinfo.aspx>

### **2. Shuttle and Taxi Services**

Many hotels provide courtesy shuttle services to/from airport and in some cases from the hotel to the UN compound. Visitors should pre-advise their hotel of their transportation needs. In the absence of a courtesy bus, visitors may use reputable taxi companies. Recommended taxi companies are listed below.

- Hilltop +254 (20) 272 3218
- Jatco +254 (20) 444 8162/444 6096
- Jimcab +254 (20) 712 2565/712 0344
- Kenatco +254 (20) 230771/2 or 3166117

**Please note the unpredictability of Nairobi traffic.** While there is only 25 km from the airport to the UN compound, the trip can take between 45 and 120 minutes depending on the time of day. City rush hours are 07:00 – 09:00hrs and 16:00 – 18:00hrs

### **3. Emergency numbers**

- UNON Security +254 (20) 7626666
- Kenyan Police +254 999 or +254 (20) 2724201
- Diplomatic Police +254 (0) 726283030 or +254 (0) 735356506
- Nairobi Hospital +254 (20) 2845000
- Aga Khan Hospital +254 (20) 3662000
- St. John Ambulance Service +254 (20) 2210000/2241000